

ANTALYA BİLİM UNIVERSITY
SCHOOL OF FOREIGN LANGUAGES
DIRECTIVE ON THE UNIT OF MODERN LANGUAGES

PART ONE

Objective, Scope and Definitions

Objective

Article 1-(1) The objective of these principles is to regulate the procedures and principles regarding registration, education and grading systems for 2nd Foreign Languages courses that are implemented by the School of Foreign Languages of Antalya Bilim University.

Scope

Article 2-(1) These principles cover the main points regarding registration, education, exams, grading system and the equivalency of international language exams for 2nd Foreign Language courses in undergraduate programs of Antalya Bilim University.

Definitions

Article 3-(1) The concepts and terms used in this directive are as follows:

- a) ABU: Antalya Bilim University,
- b) Modern Languages Programs: The modern languages programs of undergraduate programs of Antalya Bilim University,
- c) ML: 2nd Foreign Language courses proposed for undergraduate programs,
- d) Coordinator: Academic Coordinators assigned by the School of Foreign Languages,
- e) Senate: The Senate of Antalya Bilim University,
- f) SoFL: School of Foreign Languages

PART TWO

Education

The Objective of Modern Languages Education

Article 4-(1) The objective of foreign language education is to teach the basic rules of the relevant foreign language to students, enrich their foreign language vocabulary, ensure that they can comprehend what they read and listen, and express themselves in oral or written forms.

Selection and Education of Modern Languages

Article 5-(1) Students who are registered to undergraduate programs in ABU take 2nd Foreign Languages courses as elective courses.

(2) Under what departments/programs the 2nd Foreign Languages courses will be offered as elective courses is determined by the Senate, and it is indicated in instructional plans.

(3) Through 2nd Foreign Language courses, it is aimed at reaching B1 (Independent User) level within the scope of Common European Framework of Reference for language.

(4) A course in fall semester is the pre-condition course of a course in the spring semester of the same academic year.

(5) Pre-condition course: It is the course that the student must pass in order to take a pre-conditional course.

(6) Maximum number of students for elective 2nd Foreign Languages courses is 25.

(7) The selected 2nd Foreign Language can be changed during add-drop week for only one time.

(8) In cases where weekly course hours overlap, students cannot take either of these courses.

(9) Students cannot take a 2nd Foreign Languages course in their native languages.

(10) In a week, there are 4 courses, each of which is 50-minute.

(11) 2nd Foreign Language courses consist of six semesters.

Absenteeism

Article 6-(1) Within the framework of provisions determined in the scope of ABU directives, students must attend 80% of the total course time for 2nd Foreign Languages courses. The instructor is not authorized to grant permission to students. Students who exceed the 20% of all course hours are considered to have failed the course, as a consequence of which they cannot enter the exams and have to repeat the class. The absenteeism of students is entered into the Student Information System by the instructor of the relevant course. Students must keep track of their absenteeism on the Student Information System.

PART THREE

Exams of Modern Languages Program

Midterms and Finals

Article 8-(1) For 2nd Foreign Languages courses; mid-terms, mini-quizzes, oral exams and presentations, whose numbers and types are determined by the relevant instructor, are conducted, and a final exam is held.

(2) Placement Test

The placement test is conducted by the instructor of the relevant class in order to place the student at an appropriate level.

(3) Internationally Recognized Certificates

In cases where the student has already learned the selected language and got an international certificate as indicated in this directive, the student is placed in an appropriate course accordingly.

(4) Determination of the Final Grade

The final grade is determined as the combination of the 20% of participation, homework and projects, 30% of the mid-term and %50 of the final exam.

(5) Objection to exam results and error of fact

Necessary actions are taken in accordance with the Directive for Undergraduate and Associate Education and Examinations at ABU.

PART FOUR

Second Foreign Language Levels, Certificate Exams and Equivalency

Language Levels

Article 9-(1) The levels of 2nd Foreign Languages courses offered in undergraduate programs of ABU are as follows in accordance with Common European Framework of Reference for Language: Classes are formed based on these level groups. At the end of each academic year, students are brought to A1, A2 and B1 levels, and certificate exams are conducted by the institutes.

| | 2 nd grade | | 3 rd grade | | 4 th grade | |
|------------------------------|-----------------------|------|-----------------------|------|-----------------------|-----|
| | 201 | 202 | 301 | 302 | 401 | 402 |
| German | A1.1 | A1.2 | A2.1 | A2.2 | B1.1 | |
| Russian | A1.1 | A1.2 | A2.1 | A2.2 | B1.1 | |
| Spanish | A1.1 | A1.2 | A2.1 | A2.2 | B1.1 | |
| Chinese | A1.1 | A1.2 | A2.1 | A2.2 | B1.1 | |
| Turkish Sign Language | A1.1 | A1.2 | A2.1 | A2.2 | B1.1 | |
| Arabic | A1.1 | A1.2 | A2.1 | A2.2 | B1.1 | |

2) At the beginning of each academic year, the date of the exam is determined by consulting with the institutes that implement ML certificate exams, and exam date is announced to the students. A1, A2 and B1 exams are conducted by the institutes.

3) Students enter the exams that are implemented for “adults.”

4) The names of the equivalent exams that are at B1 level and have international validity are mentioned below. Exams outside this list are not taken into consideration.

| Second Foreign Language | Relevant Exam |
|--------------------------------|--------------------------------------|
| German | Goethe A1,A2,B1, TELC A1,A2,B1 |
| Chinese | HSK |
| Russia | TORFL-A1, A2,B1 TELC Русский язык |
| Spanish | DELE A1, A2, B1 TELC A1, A2, B1 |

| | |
|-----------------------|-----------------------------------|
| Turkish Sign Language | Turkish Sign Language Certificate |
| Arabic | TELC A1,A2,B1 |

PART FIVE

Other and Last Parts

Discipline

Article 10-(1) The discipline procedures of the students of 2nd Foreign Languages are carried out in accordance with the provisions of the Student Discipline Regulations of Higher Education Institutions, which was published in the Official Gazette No: 28388, dated 18/08/2012.

Legal Clauses

Article 11-(1) In this directive, for situations where there are no provisions, relevant legislation provisions and the decisions of the Senate, Board of the SoFL and the Board of Directors are implemented.

PART SIX

Enforcement and Execution

Enforcement

Article 12-(1) This directive enters into force upon its approval by the Senate, and is to be implemented starting the beginning of 2017-2018 academic year.

Execution

Article 13-(1) The provisions of this directive are executed by the Rector of Antalya Bilim University.